



R I C H A R D S B A Y
INDUSTRIAL DEVELOPMENT ZONE

POSQ.001: Safety, Health, Environment and Quality Policy

This document establishes management commitment towards sustainable development, health and safety of employees and the provision of quality services and products.

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APPROVAL SIGNATURES RECORD			
APPROVALS	CHAIRPERSON NAME	SIGNATURE	DATE
Recommended by Executive Committee			
Approved by Board			

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1. DOCUMENT REVISION CONTROL

REVISION NUMBER	PAGE NUMBER/S	CHANGE EFFECTED	DATE OF CHANGE
0.1		First draft compiled	28/07/2010
0.2		Draft issued to reviewers	17/08/2010
0.3		Exco Approval	19/08/2010
1.0		Board Approval	23/08/2010

2. REFERENCES

REFERENCE	AUTHOR	TITLE
Act, No. 130, 1993	Legislator	Compensation for Occupational Injuries and Disease Act
Act, No. 85, 1993	Legislator	Occupational Health and Safety Act
SABS ISO 14001:2004	Legislator	Environmental management systems- Specification with guidance for use
SABS ISO 9001:2007	Legislator	Quality Management Systems - Requirements
OHSAS 18001:2007	Legislator	Occupational health and safety management systems – Specification

3. DEFINITIONS AND ABBREVIATIONS

TERM	DESCRIPTION
EXCO	Includes the Chief Executive Officer, Executive Managers and Company Secretary
IDZ Enterprise	Any person or entity that has entered into an agreement with an IDZ operator for the right to locate in the IDZ
ISO	International Organization for Standardization
OHSAS	Occupational Health & Safety Assessment Series
The Company	Richards Bay Industrial Development Zone Company (Pty) Limited, including any committee thereof or employee of the organisation acting in accordance with the powers which have been vested in the organisation and which have been delegated to such committee or employee

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4. SCOPE

- 4.1 This policy is applicable to the management of safety, health, environment and quality to establish a culture of good corporate citizen and become the prime location for the quality investment projects.
- 4.2 All company employees, contractors, IDZ enterprises visitors and suppliers should understand, adhere and promote this policy.

5. OBJECTIVES

- 5.1 To comply with applicable occupational South African health, safety and environmental legislation.
- 5.2 To ensure the development, maintenance and continual improvement of systems in compliance with ISO 9001: 2007, ISO 14001 : 2004 and OHSAS 18001: 2007.
- 5.3 To communicate the management commitment to best practices in relation to environmental management, health and safety of employees and contractors and quality services and products to our customers
- 5.4 To communicate and make this policy available to the community and interested parties upon request.
- 5.5 To ensure that the company identifies and develops occupational health, safety, environment and quality objectives and targets that supports vision, mission and values of the company.

6. RESPONSIBILITIES

POSITION TITLE	ROLE	DESCRIPTION OF TASK
Senior Management Team	Develop, review and amend this document	Review every three years or as required as a result of legal or other consequences
Senior Management Team	Communication	Communicate this policy
Company's employees, contractors, IDZ enterprises and visitors	Adherence	All employees, contractors, IDZ enterprises and visitors to adhere to this policy

7. POLICY STATEMENTS

- 7.1 The Richards Bay Industrial Development Zone Company is established in terms of the Manufacturing Development Act (Act No. 187 of 1993) and its associated regulations. Its core mandate is to create an environment that enables the establishment of quality

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investments to a demarcated industrial zone. Our core responsibilities as the IDZ Operator Company, include:

7.1.1 facilitate the creation of an industrial complex having strategic economic advantage;

7.1.2 provide the location for the establishment of strategic investments;

7.1.3 enable the exploitation of resource-intensive industries;

7.1.4 take advantage of existing industrial capacity, promote integration with local industry and increase value-added production;

7.1.5 create employment and other economic and social benefits in the area; and

7.1.6 be consistent with any applicable national policies & law, as determined by appropriate environmental, economic and technical analyses.

7.2 In discharging our responsibilities, we commit to the implementation of sound world class principles for health, safety and environmental management so as to position the Company as a benchmark among its peer IDZ operators.

7.3 For this purpose the RBIDZ Management undertakes to:

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- 7.3.1 Comply with all applicable legislation, including environmental, health and safety as well as terms and conditions of regulatory permits and alignment of the development with the policy rationale of the IDZ programme;
- 7.3.2 Develop, maintain and ensure continual improvement of systems in compliance with ISO 9001:2007, ISO 14001:2004 and OHSAS 18001:2007 requirements;
- 7.3.3 Identify, assess and manage risks associated with our operations to employees, contractors and the environment;
- 7.3.4 Set and achieve targets that promote efficient use and protection of resources, mitigating and preventing pollution as well as minimising waste;
- 7.3.5 Develop tools to identify, assess and measure customer needs, expectations and satisfaction;
- 7.3.6 Establish procedures and practices that will continually improve the effectiveness of our quality management system, environmental, health and safety performance;
- 7.3.7 Engage regularly, openly and honestly with all parties interested in and affected by our operations with a view of taking their views and concerns into account in our decision making;
- 7.3.8 Implement and maintain a monitoring and auditing system that will be used to evaluate health, safety, environmental and quality performance against annual objectives and targets;

7.4 This policy shall be reviewed annually during the management review to determine its continuing suitability.

7.5 In implementing this policy, we will engage with and support our employees, contractors, suppliers, IDZ enterprises and business partners in sharing responsibility for meeting our requirements.

8. FLOWCHART

None

9. APPENDICES

None.

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